

SSA #22 andersonville

Andersonville Special Service Area #22
November 8, 2022

Attendance: Mike Sullivan, Farah Essa, Nadeen Kieren.

Commission applicant: Marianne Candido

Absent: Frank Uhler, Pete Valavanis

Commission Chair: Mike Sullivan Calls to order at

1PM

Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference.

Commission Chair: Mike Sullivan welcomes the commissioners and staff to the November 8, 2022 meeting hosted in person at 5153 N Clark Street suite 228 and via zoom. Ask anyone from the public to introduce themselves. No one from the public is in attendance so we continue with the review and approval of May 9, 2022 meeting minutes

Approval of August 30, 2022 meeting minutes

Vote

Commission Chair, Mike Sullivan asks for a motion to Approve August 30, 2022 Minutes. Farah Essa motions and Nadeen Kieren seconds the motion. All in favor. No one opposed.

Financial report

Vote

Executive Director Laura Austin and District Manager reviewed the Profit and Loss and the Balance sheets to date. There had been a delay in account information as the current accounts were in the process of being transferred to a new bank that purchased First Midwest. So far the communication and the process has been difficult. Notice from the City is that Cashflow will begin in December. There has been little activity except for monthly expenses that are currently being covered by the Chamber of Commerce until we see cash flow start up again. **Commission Chair, Mike Sullivan asks for a motion to Approve the Financial Report. Farah Essa motions and Mike Sullivan seconds the motion. All in favor. No one opposed.**

RFP 23

2023 Auditor RFP was reexamined and the Andersonville Chamber of Commerce has reached out to other ssa's to confirm that other commissions do keep auditors for longer than 3 years as they find value in a longer relationship with their SSA auditor. Based on our current relationship with Thomas Bravos CPA and being satisfied with his work and his price point. **Commissioner Chair, Mike Sullivan asks for a**

motion to approve Bravos & Associates CPAs as SSA 22 2023 Auditor. Farah Essa motions and Mike Sullivan seconds the motion. All in Favor. No one opposed

Landscaping RFP. The Andersonville Chamber of Commerce asked Patch if they would consider taking care of all three bids for a packaged deal to try and make our landscaping contract as simple as possible. Patch has not come down in price as their employee retention remains low and couldn't cut costs. Vivant has been maintaining the planters in a satisfactory manner and will continue to do so as it comes out a little cheaper to maintain with two companies taking care of our landscaping. **Commissioner Chair Mike Sullivan asks for a motion to approve Vivant Landscaping to take care of our planters and Patch Landscaping's RFP for weeding and watering as SSA 22 2023 as the two contracts for Landscaping. Farah Essa motions and Mike Sullivan seconds the motion. All in Favor. No one opposed**

Services report

Customer Attraction | Holidays in Andersonville starts with our 2022 Holiday Guide that was just delivered. The publication highlights the neighborhood during the Holiday season and promotes localism for the neighborhood. We have also done campaigns on digital billboards and social media boosted posts to help with marketing. This year we are returning with the Andersonville Winter Market that was a huge success last year and this year during the first weekend of December in conjunction with the Holiday Trolley that will run all weekend.

Public Way Aesthetics | Holiday Lights and planters will go up the week of Thanksgiving by Vivant and Patch Landscaping.

| Rebate Programs have been updated with new language that states that a 25% The rebate that is granted will be the first installment and after a year of being in business the remainder will be given to the recipient. The Brown Elephant has submitted for the Facade Rebate Program looking to replace their current awning with an orange awning that would stretch the entirety of the storefront. After a discussion we will follow up with the Brown Elephant to ask some qualifying questions and circle back in January for another vote.

Sustainability & Public Places | Catalpa Public Space Project -Update. A committee has been formed and will have their first meeting to discuss the project and hear from CDOT.

| Clark Street Crossroads Project | Final draft is supposed to go to committee before the end of the year.

Economic & Business Development | Nothing New To report at this time

Safety Programs | Nothing new to report at this time

Commissioners | We are looking for a few more folks to join our Commission. We have a few folks interested and will meet with them to help answer any questions.

Andersonville Chamber of Commerce Update | The Andersonville Chamber of Commerce has released a Health Care Plan Block that groups eligible members together to help provide them and their employees with affordable health care.

With no further discussions
2:15PM

Meeting Adjourned at

Future meeting dates:

2022 Andersonville SSA #22 Meeting Schedule: