

SSA #22 andersonville

Andersonville Special Service Area #22
May 17, 2023

Attendance: Mike Sullivan, Farah Essa, and Pete Valavanis

Commission applicant: Xavier Zinninger & Marianne Candido

Absent Commissioner: Nadeen Kieren

Commission Chair: Mike Sullivan Calls to order at

9:37AM

Commission Chair: Mike Sullivan welcomes the commissioners, commission applicant, Xavier Zinninger and staff to the May 17, 2023 meeting hosted in person at 5153 N Clark Street suite 228. Ask anyone from the public to introduce themselves. No one from the public is in attendance so we continue with the review and approval of April 10, 2023 meeting minutes.

2022 Audit Review by Thomas W Bravos CPA

2022 Audit was conducted by Thomas W Bravos CPA CGMA and worked well with the Sole Service Provider. The City of Chicago worked with all auditors at the beginning of the year to help understand the challenges and nuances of last year's tax distribution and how it relates to the 2022 audit process. The audit reflected the 2022 year in services and appropriate spending within the cash flow restraints that were present. The 2022 Audit has been sent to the city for their review.

Commission Chair, Mike Sullivan asks for a motion to Approve the 2022 Audit. Farah Essa motions and Pete Valavanis seconds the motion. All in favor. No one opposed.

Approval of April 10, 2023 meeting minutes

Vote

Commission Chair, Mike Sullivan asks for a motion to Approve April 10, 2023 Minutes with the correction absent applicant commissioner Pete Valavanis from the minutes and updating it by removing the word applicant. Farah Essa motions and Pete Valavanis seconds the motion. All in favor. No one opposed.

Financial report

Vote

Commissioners reviewed statements. The first being the balance sheet and profit and loss statements. We have had a healthy cash flow for the first quarter as property taxes were due April 3, 2023. We have been maintaining our contract services and snow removal was well below what we had budgeted for this past season. We will start to see spending increase as we head into warmer weather and landscaping has begun in early May and we finish the parkways south of Foster and begin two new ones North of Bryn Mawr.

Commission Chair, Mike Sullivan asks for a motion to Approve the Financial Report. Farah Essa motions and Pete Valavanis seconds the motion. All in favor. No one opposed.

Draft Budget Overview

The Draft Budget is due June 2, 2023 and reflects the forming of the 2024 Budget that will be submitted to the city on July 14, 2023. Our introduction of this year's budget was introduced with a few updates starting with a slightly increased EAV by 1.76% to accommodate the maintenance of the Catalpa Project as well as the reintroduction of Director of Marketing and the Executive Director into the SSA Budget. We have reduced spending in buckets like websites and have created new categories to more accurately reflect spending needs in SSA Management. The Commission has asked to see the breakdown of personnel salaries and will be provided the cost allocation sheet as a follow up.

Commission Chair, Mike Sullivan asks for a motion to Approve the Draft Budget to be submitted to the City. Farah Essa motions and Pete Valavanis seconds the motion. All in favor. No one opposed.

Customer Attraction | Renegade | Will be returning this year to north of Bryn Mawr in May. Although the Chamber is not a part of the event we support the vitality it brings to the community.

Midsommarfest | Midsommarfest will be returning this year from June 9-11, 2023 for our kick off to the summer and we are very much looking forward to having a wonderful festival. Foster stage will be moved to Farragut for safety reasons. We will have 6 stages.

Sidewalk Sale | Andersonville Sidewalk Sale will continue to be the last weekend of July.

Rainbow Skate on Catalpa | Will return and movies in the parking lot. Last year it was a lot of fun and had folks from all over Chicago join us for the event.

Public Way Aesthetics | Vivant has started cleaning up and will be planting this week. They will return with planting in any gaps that didn't survive. Watering by Patch will pick up as the days between rain is growing longer.

| Starting Parkways on Ashland and Bryn Mawr as well as between Olive and Hollywood. This is the next area that we hope to continue our efforts of beautifying the neighborhood with native species of plants to help with customer attraction. We are finishing up Parkways south of Foster May to include 5 beds with native pollinators and the help of the neighbors and compost from WasteNot Compost.

Streetscape elements | Litter Abatement has picked up to 5 days a week

Rebate Programs- Public Art discussion about whether we want to continue to do \$1000 per business or increase the amount based on project. The Commission has committed to public art and would like to award projects as they come.

Sustainability and Public Spaces | Cigarette recycling with TerraCycle has been on the agenda as we talk out the pros and how the program will work within SSA 22. Cleanslate has agreed that there would not be added into the pick up. A map identifying 60 locations for butt boxes throughout the district from North to south. The commission has agreed to purchase 12-15 stations and put them in a higher trafficked area to test to see if folks will use them. The commission has give the Service Provider permission to choose the locations

Economic & Business Development | Relaunch of the Andersonville Study 2023. The survey closes at the end of May and there will be more outreach for folks to take the survey.

<https://forms.gle/wJDjmet1TgJnykHp7>

Catalpa Public Space Project | There was an in person meeting with the City of Chicago, the Alderman's office, steering committee, and the public. They have identified the Draft B plan to be the most suitable for the space. There will be one more meeting with the steering committee and the public to discuss the project. The Commission and the Steering committee is not happy with how this project has proceeded to be pushed along with little to no mindfulness or transparency of cost, design, and execution.

Safety Programs-Nothing new to report

Commissioners- Marianne Candido- City has everything. Will probably go to City Council in June according to DPD.

Xavier Zinninger-City has everything needed.

I. Adjourn at 10:35

Future meeting dates:

2023 Andersonville SSA #22 Meeting Schedule:

Wednesday June 14, 2023 5PM

Thursday June 29, 2023 2PM

Wednesday September 6, 2023 9:30AM

Wednesday, November 8, 2023 2PM