



**Andersonville SSA #22
SSA Litter Abatement RFP**
www.andersonville.org

Commissioners:

Mike Sullivan | Chair

The Sofo Tap, 5052 N. Clark, Meeting
House Tavern, 5025 N Clark
Property Owner, 5042 N Clark

Farah Essa | Treasurer
Lake Shore Schools and property
owner, 5611 N. Clark

Nadeen Kieren
Property Owner, 5357 N. Ashland

Pete Valavanis
Property Owner, 5225 N. Clark

Marianne Candido
Business Owner, 5307 N Clark

Xavier Zinninger
Andersonville Insurance, 5411 N Clark

Staff:

Laura Austin
Executive Director

David Oakes
Director of Business Services and
District Manager

Charlie Wein
Director of Marketing and
Communications

The Andersonville Chamber of Commerce (ACC), sole service provider for Special Service Area #22, is requesting proposals for Litter Abatement services within the [SSA 22 district boundary](#). The contract will be awarded to a company that can provide all labor and materials for the cleaning of our SSA through litter abatement, street sweeping and graffiti reporting.

We are seeking one year bids with the possibility for preferred vendor renewal for up to three year service. Vendor must submit Liability Insurance before any work has begun.

Proposals from vendors must include the following:

Street sweeping

1. Picking up loose trash and sweeping loose debris along sidewalks, planters, curbs, and gutters throughout the entirety of SSA#22 district.

Trash and Recycling Removal

2. Pulling trash from approximately 50 public trash baskets and disposing in approved city dumpsters. Never in commercial dumpsters.
3. Removing trash and loose debris caught between the liner and trash can, or below the liner, or below the trash can (see example attached). Suggested equipment is a long-arm "grabber" (see attached.)
4. Removing posters and signs for light posts

Graffiti

1. Report all graffiti details (including exact address if known) to 311 and provide reference number for follow-up)
2. Provide monthly report

Frequency of service

5 days per week (Mon/Wed/Fri/Sat/Sunday) from November through the 1st week in March.

6 days per week (Mon/Wed/Thurs/Fri/Sat/Sun) from March to the first week of November.

Please have crews out at no earlier than 9AM to begin removal. If crews cannot make it in time then please send a note to info@andersonville.org with an updated time for the district.

If there is a government issued Holiday we ask to make arrangements for the following day as to not miss our scheduled number of days per week.

Please make sure that the removal of trash between the can liner and the metal area is done once a week.

Reporting

Provide monthly reports of services rendered. When pulling trash liners, vendor must report each day whether the receptacle was (a) not full, (b) full, (c) overflowing. Please report if the liner needs to be replaced.

Payment

Payments will be made to the selected vendor on a monthly basis after an invoice has been submitted.

Service Area

Within the boundaries of SSA #22, including Clark St. between Ainslie and Victoria and the adjoining side streets up to the alleys, plus the south sides of Foster and Balmoral from the alleys west of Clark to Ashland. Please include the north Ashland businesses

Due to the confusing cut off points of some side streets, we will provide staff with a detailed map of our district



Trash "Grabber"



Examples of trash under and around liner

Proposals are due by September 1st at 5:00pm. Please submit by email to David Oakes, Director of Business Services and District Manager, at doakes@andersonville.org.