



Andersonville SSA #22  
Litter Abatement RFP  
www.andersonville.org

**Commissioners:**

Mike Sullivan | Chair

The Sofo Tap, 5052 N. Clark, Meeting  
House Tavern, 5025 N Clark  
Property Owner, 5042 N Clark

Farah Essa | Treasurer  
Lake Shore Schools and property  
owner, 5611 N. Clark

Nadeen Kieren  
Property Owner, 5357 N. Ashland

Pete Valavanis  
Property Owner, 5225 N. Clark

Frank Uhler  
Business Owner, 5147 N Clark

**Staff:**

Laura Austin  
Executive Director

David Oakes  
Director of Business Services and  
District Manager

**\*\*Do to the ongoing effects of Covid-19 we anticipate that all SSA Budgets will be greatly impacted going into 2023. We appreciate working with our vendors during this time to come up with innovative solutions to what normally is a straight forward process.** The

Andersonville Chamber of Commerce (ACC), sole service provider for Special Service Area #22, is requesting proposals for Litter Abatement services within the [SSA 22 district boundary](#). The contract will be awarded to a company that can provide all labor and materials for the cleaning of our SSA through litter abatement, street sweeping and graffiti reporting.

We are seeking one year bids with the possibility for preferred vendor renewal for up to three year service. Vendor must submit Liability Insurance before any work has begun.

Proposals from vendors must include the following:

**Street sweeping**

1. Picking up loose trash and sweeping loose debris along sidewalks, planters, curbs, and gutters throughout the entire SSA#22 district.

**Trash and Recycling Removal**

2. Pulling trash from approximately 50 public trash baskets and disposing in approved city dumpsters.
3. Removing trash and loose debris caught between the liner and trash can, or below the liner, or below the trash can (see example attached). Suggested equipment is a long-arm "grabber" (see attached.)
4. Removing posters and signs for light posts

**Graffiti**

1. Report all graffiti details (including exact address if known) to 311 and provide reference number for follow-up)
2. Provide monthly report

**Frequency of service**

4 days per week (Mon/Wed/Fri/Sat) from November through the 1<sup>st</sup> week in April.

6 days per week (Mon/Wed/Thurs/Fri/Sat/Sun) from April to the first week of November.

Please have crews out at 9AM to begin removal.

If there is a government issued Holiday we ask to make arrangements for the following day as to not miss our scheduled number of days per week.

Please make sure that the removal of trash between the can liner and the metal area is done once a week.

### **Reporting**

Provide monthly reports of services rendered. When pulling trash liners, vendor must report each day whether the receptacle was (a) not full, (b) full, (c) overflowing

### **Payment**

Payments will be made to the selected vendor on a monthly basis after an invoice has been submitted.

### **Service Area**

Within the boundaries of SSA #22, including Clark St. between Ainslie and Victoria and the adjoining side streets up to the alleys, plus the south sides of Foster and Balmoral from the alleys west of Clark to Ashland. Please include the north Ashland businesses

Due to the confusing cut off points of some side streets, we will provide staff with a detailed map of our district



Trash "Grabber"



Examples of trash under and around liner

**Proposals are due by August 26<sup>th</sup> at 5:00pm.** Please submit by email to David Oakes, Director of Business Services and District Manager, at [doakes@andersonville.org](mailto:doakes@andersonville.org).

**We will follow up with contracts after voting on proposals at our August SSA 22 meeting. Thank you for your patients.**